2.Admissions Policy (Summary)

1. Introduction

- Playhouse Nursery is committed to inclusivity and accessibility for all children and families.
- They offer flexible enrollment options: 2, 3, or 5 days per week to meet family needs.

2. Admission Criteria

Age Requirement:

- Children must meet KHDA-specified age requirements.
- The age is calculated as of August 31 of the academic year.

GRADE / STAGE	MINIMUM AGE	MAXIMUM AGE
Early learning Stage (1)	45 days	1 year
Early learning Stage (2)	1 year	2 years
Early learning stage (3)	2 years	3 years
Pre-KG / FS1	3 years	4 years
KG1/ FS2	4 years	5 years

Important Notes:

- The age cutoff date is August 31.
- Children must be at least 45 days old to join.
- No exceptions to age limits as per KHDA Resolution No. (24) of 2021.

3. Availability of Spaces

- Admission is based on available spaces.

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1. Eligibility & Age Criteria

Playhouse Nursery accepts children aged from 45 days up to 5 years. Placement is based on age as of the academic term. Children are grouped by development stages (Babies, Toddlers, FS1, FS2).

2. Admission Process

The process includes:

- Nursery tour and orientation
- Completion of registration form
- Informal meeting or assessment if needed
- Submission of required documents
- Payment of applicable fees

3. Offer & Acceptance

Admission offers are made in writing. Parents are given a deadline to accept and pay the the registration fee to secure the child's place.

4. Fee Policy

Fees vary by branch. A registration fee and tuition must be paid according to the fee schedule. Refunds and freezes are subject to terms agreed upon during registration.

5. Special Needs / Inclusion

Playhouse Nursery welcomes children with additional needs. Where required, meetings with SEN specialists are arranged to ensure appropriate support and inclusion.

6. Health, Safety & Compliance .All children must have up-to-date medical records, including immunizations. Parents must agree to the nursery's health and safety policies.

7. Waiting List & Mid-Term Entry

If a class is full, children may be placed on a waiting list. Admission during the term is subject to availability and the child's readiness.

8. Withdrawal & Re-registration

Parents must provide written notice if withdrawing. Re-registration for the following year requires submitting forms and fees by the given deadline.